

SURREY COUNTY COUNCIL FORWARD PLAN SEPTEMBER 2009 - DECEMBER 2009

Surrey County Council's Forward Plan sets out the key decisions that the Cabinet or the individual Cabinet Member will be taking over the next four months. This summary identifies those items which have been added, moved or postponed since the Plan was published a month ago.

8 September 2009 (Cabinet)	
Approval to extend existing Transport	New item
Services Contract	
Addressing Inequalities in Surrey	New item
16 September 2009 (Cabinet Member)	
Proposed programmes of work funded	New item
from approved 2009/10 Locally	
Determined Capital Expenditure Budgets	
Surrey Playbuilder Capital Grant	New item
Extended Schools Capital budget	New item
programme	
Children's Centre and pre-school at	New item
Brookwood Primary School Children's Centre at Earlswood Infant	New item
School	New item
Children's Centre and Playlinks Building	New item
at St John's Primary School	New Item
Children's Centre at Stanwell Youth	New item
Centre and Town Farm Primary School	
Heathrow and Gatwick Draft Noise Action	New item
Plans	
29 September 2009 (Cabinet)	
Winter Service Policy	New item
Capital Issues for Children, Schools and	New item
Families Directorate	
Draft Education Organisation Plan 2010 -	New item
2020	Navy Have
Learning Disability Services	New item
SCC Adoption Agency Report	New item
Introduction of new parking enforcement	New item
powers in Surrey	New item
Downs Gypsy site	New item
14 October 2009 (Cabinet Member)	
3 November 2009 (Cabinet)	
Proposed Admissions Criteria for	New item
Community and Voluntary Controlled	
Schools for September 2011 11 November 2009 (Cabinet Member)	
Targeted Capital Fund: School Kitchens	New item
	New item
1 December 2009 (Cabinet)	New Years
Building Schools for the Future: Surrey's	New item
Statement of Readiness to Deliver Proposed coordinated scheme for in-year	New item
(casual) admissions	INEW Item

Title	Key Issue/Decision	Decision Maker	Date of decision	Consultation Arrangements / Programme	Documents submitted to decision maker	Contact Officer
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Month: September

Report from the County Property Review Task Group	To note the concerns of the Corporate Management Select Committee and consider the actions recommended regarding the Council's assets	Cabinet	08/09/09 (from 14/07/09)	Corporate Management Select Committee	Report	Michelle Grieve 020 8541 9126
Quarterly Budget Report – Q1	To endorse the actions and assumptions being taken by Heads of Service or request further management action to contain financial positions to budget.	Cabinet	08/09/09		Report	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 David Hodge, Deputy Leader
Deferred Payment Scheme	To examine the operation of the Deferred Payment Scheme to date and to ratify the Council's policy on the scheme	Cabinet	08/09/09		Report	Toni Carney 01483 519473 Michael Gosling, Cabinet Member for Adult Social Care

NB (i)

Representations in respect of any of these decisions should be made to the lead/contact officer For alternative ways of making representations on any of these decisions either contact Anne Gowing on 0208 541 9938 or view the website: www.surreycc.gov.uk

Addressing Inequalities in Surrey	To agree that the Council has self assessed itself as reaching Level 3 of the Equality Standard prior to the external verification to be carried out by an IdeA appointed peer review team	Cabinet	08/09/09	Equalities External Reference Group, Directorate Equality Groups, Corporate Equality Group	Self- assessment document	Liz Daughters 020 8541 9044 Kay Hammond, Cabinet Member for Community Safety
Extension of Existing Transport Services Contract	To seek approval to extend the existing Transport Services Contract with Atkins Transport Management from 20 February 2010 to 31 July 2010 Part 2	Cabinet	08/09/09		Report	Andrew Forzani 020 8541 9233 lan Lake, Cabinet Member for Transport
Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet	08/09/09	Local Members	Report	Steve Evans 020 8541 9327 Tim Hall, Cabinet Member for Corporate Services

Report from Epsom and Ewell Local Committee	To consider a resolution from Epsom and Ewell Local Committee on the overspend of the budget for the Integrated Transport Programme for 2008/09	Cabinet Member for Transport	16/09/09	Report	Lynda Tarling 020 8541 9437 Ian Lake, Cabinet Member for Transport
Report from the Local Committee in Runnymede	To consider the enforcement of Surrey Highways policy requiring traders to obtain a licence for tables and chairs on the highway.	Cabinet Member for Transport	16/09/09	Report	Sylvia Carter 01932 794081 Ian Lake, Cabinet Member for Transport
C42 Forest Road Embankment / Carriageway Improvement Scheme	Surrey County Council and Network Rail are jointly funding Forest Road Improvement Scheme. The work includes: (i) strengthening the approach embankments to the bridge (ii) installation of vehicle restraint system to reduce the risk of vehicle incursion onto the railway (iii) carriageway pavement renewal	Cabinet Member for Transport	16/09/09 (from 14/07/09, 29/06/09, 19/05/09)	Report	Graham Cole / Peter Simmonds 020 8541 7317 / 9936 Ian Lake, Cabinet Member for Transport

Tulk Fund for School Sports Facilities - bids	To agree the successful bids for the Tulk Fund accumulated income, a charity for which the County Council is trustee	Cabinet Member for Children and Learning	16/09/09 (from 14/07/09, 19/05/09, 29/04/09)	Report	Liz Hanrahan 020 8541 8084 Peter Martin, Cabinet Member for Children and Learning
Update on the provision of additional primary school places in Elmbridge, Epsom & Ewell, Reigate & Banstead, Waverley and Woking	To update on the progress of the project to provide additional primary school places for September 2009. (Capital expenditure to provide the additional primary school places was approved by the Executive on 03/03/09)	Cabinet Member for Children and Learning	16/09/09 (from 14/07/09, 29/06/09)	Report	Bill Christie 020 8541 9509 Peter Martin, Cabinet Member for Children and Learning
Royal Alexandra and Albert School	To decide on a proposal by the Governors to extend the age range from 7-16 to 7-19 years and thereby establish a sixth form	Cabinet Member for Children and Learning	16/09/09	Prescribed information and consultation documents	Liz Hanrahan 020 8541 8084 Peter Martin, Cabinet Member for Children and Learning

St Michael's First School	To decide on the Governing body's proposal to change the age range of the school from 4-8 to 4-7 years and become an Infant School in future	Cabinet Member for Children and Learning	16/09/09	Prescribed information and consultation documents	Liz Hanrahan 020 8541 8084 Peter Martin, Cabinet Member for Children and Learning
Surrey Playbuilder Capital Grant	To approve the recommended arrangements for the allocation of the DCSF Playbuilder Grant to District and Borough Councils to develop 22 play projects by March 2011	Cabinet Member for Children and Learning	16/09/09	Report	Phil Osborne 01372 833861 Peter Martin, Cabinet Member for Children and Learning
Extended Schools Capital Budget Programme	To approve to spend from the extended services capital budget, to deliver ICT equipment, access for disabled children and capital works and refurbishment on new and existing 'out of school' provision	Cabinet Member for Children and Learning	16/09/09	Report	Phil Osborne / Maria Higgs 01372 833861 / 020 8541 7928 Peter Martin, Cabinet Member for Children and Learning(in conjunction with Tim Hall, Cabinet Member for Corporate Services)

Children's Centre and pre- school at Brookwood Primary School	To approve the business case and costs associated with creating a Children's Centre and pre-school at Brookwood Primary School	Cabinet Member for Children and Learning	16/09/09	Report	Katherine Tyas 020 8541 9520 Peter Martin, Cabinet Member for Children and Learning(in conjunction with Tim Hall, Cabinet Member for Corporate Services)
Children's Centre at Earlswood Infant School, Redhill	To approve the business case and costs associated with creating a Children's Centre at Earlswood Infant School	Cabinet Member for Children and Learning	16/09/09	Report	Katherine Tyas 020 8541 9520 Peter Martin, Cabinet Member for Children and Learning(in conjunction with Tim Hall, Cabinet Member for Corporate Services)

Children's Centre and Playlinks Building at St John's Primary School, Dorking	To approve the business case and costs associated with providing a new building for Playlinks and a Children's Centre at St John's Primary School	Cabinet Member for Children and Learning	16/09/09	Report	Katherine Tyas 020 8541 9520 Peter Martin, Cabinet Member for Children and Learning(in conjunction with Tim Hall, Cabinet Member for Corporate Services)
Children's Centre at Stanwell Youth Centre and Town Farm Primary School	To approve the business case and costs associated with creating a Children's Centre at Stanwell Youth Centre and Town Farm Primary School	Cabinet Member for Children and Learning	16/09/09	Report	Katherine Tyas 020 8541 9520 Peter Martin, Cabinet Member for Children and Learning(in conjunction with Tim Hall, Cabinet Member for Corporate Services)

Heathrow and Gatwick Draft Noise Action Plans	To agree the proposed Surrey County Council response to the consultations on the Environmental Noise Directive Draft Noise Action Plans (2010-2015) for BAA Heathrow and BAA Gatwick	Cabinet Member for Environment	16/09/09	Report	Philip Roxby / Kath Harrison 020 8541 8925 / 9453 Lynne Hack, Cabinet Member for Environment (in conjunction with lan Lake, Cabinet Member for Environment)
Budget Report	To approve the revenue budget virements. To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.	Relevant Cabinet Member	16/09/09	Report	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Relevant Cabinet Member in consultation with David Hodge, Deputy Leader

Proposed programmes of work funded from approved 2009/10 locally determined capital expenditure budgets	To obtain approval to proceed with individual schemes of building works of either improvement or compliance from the approved 2009/10 locally determined capital budgets for DDA, Energy Efficiency, Fire Risk Check Assessment and Minor Works	Cabinet Member for Corporate Services (in consultation with Deputy Leader)	16/09/09		Report	Ian Cresswell 020 8541 9301 Tim Hall, Cabinet Member for Corporate Services / David Hodge, Deputy Leader
Provision of an Integrated Children's System	To award the contract for the supply of an integrated Children's System Part 2	Cabinet Member for Children and Learning (in consultation with Cabinet Member for Corporate Services)	16/09/09		Report with tender evaluation summary	Mark Bisson 020 8541 8070 Peter Martin, Cabinet Member for Children and Learning / Tim Hall, Cabinet Member for Corporate Services
Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet Member for Corporate Services	16/09/09	Local Members	Report	Steve Evans 020 8541 9327 Tim Hall, Cabinet Member for Corporate Services

Surrey Minerals Plan	To recommend that the County Council approves the core strategy and primary aggregates Development Plan Documents (DPDs): (a) as the Council's proposals for submission (in Feb 2010) to the Government for independent examination and, (b) for publication, over a statutory 6 week period starting Nov 2009, during which time consultees will be invited to make representations on their soundness	Cabinet	29/09/09 (County Council 13/10/09)	Environment & Economy Select Committee	Report plus annexes	Karen Hearnshaw 020 8541 9302 Dr Lynne Hack, Cabinet Member for Environment
Special Guardianship Orders in Surrey	To consider the decision making, the practice issues and the financial concerns of Special Guardianship Orders in Surrey	Cabinet	29/09/09 (from 19/05/09)		Report	Louise Warren 020 8541 8530 Peter Martin, Cabinet Member for Children and Learning / Mary Angell, Cabinet Member for Children and Families

Consultation on changes to supported bus network	To inform Members of the consultant's study of options available for the future of Surrey's supported bus network, and to seek approval for consultation with stakeholders, interested parties and the public	Cabinet	29/09/09 (from 14/07/09)	CLT / Cabinet Members / Transportation Select Committee (15/09/09) / Local Committees	Report	Peter Wylde / Paul Millin 020 8541 9925 / 9365 Ian Lake, Cabinet Member for Transport
Response to Airtrack Transport and Works Order	during Autumn 2009 To support BAA's Heathrow Airtrack scheme, subject in principle to concerns about specific aspects of the scheme being resolved.	Cabinet (County Council 13/10/09)	29/09/09	Runnymede and Spelthorne Local Committees, Environment and Economy Select Committee	Report	Paul Fishwick 01483 518412 Ian Lake, Cabinet Member for Transport
Leading the Way – Quarter 1 business report	To review the Council's overall progress at the end of the quarter on performance, finance, risk, workforce issues and customer feedback so that any necessary remedial actions can be agreed	Cabinet	29/09/09	CLT	Report plus 1 page corporate report card and short annexes for the Strategic Risk Register and key financial information	Dan Shurlock 020 8541 7681 David Hodge, Deputy Leader

Winter Service Policy	To sign off the updated winter service policy and operations	Cabinet	29/09/09	Transportation Select Committee (15/09/09), Local Committees	Report	Simon Mitchell 01483 517361 lan Lake, Cabinet Member for Transport
Introduction of new Parking Enforcement Powers in Surrey	To agree that the County Council, through our district agents adopts the new powers to enforce at dropped kerbs and double parking on the public highway	Cabinet	29/09/09	District Parking Members	Report	Richard Bolton 020 8541 7140 lan Lake, Cabinet Member for Transport
SCC Adoption Agency Report	Under the Adoption and Children Act 2002, there is a statutory obligation to present an Annual Report of Adoption Agency activity to Cabinet	Cabinet	29/09/09		Report	Sheila Jones 01483 518691 Mary Angell, Cabinet Member for Children and Families

Capital Issues for Children, School and Families	To agree an outline strategy for the Children, Schools and Families Directorate, to be used in financial planning for 2010 and beyond	Cabinet	29/09/09	Report	Liz Hanrahan / Peter- John Wilkinson 020 8541 8084 / 9907 Peter Martin, Cabinet Member for Children and Learning
Draft Education Organisation Plan 2010 - 2020	To agree the draft plan (which will replace the School Organisation Plan) for consultation	Cabinet	29/09/09	Report plus draft plan	Mark Burton / Peter- John Wilkinson 020 8541 9142 / 9907 Peter Martin, Cabinet Member for Children and Learning / Mary Angell, Cabinet Member for Children and Families
Woodville School, Leatherhead	To agree to the commissioning of building works at this special needs school, in order to improve the school's facilities	Cabinet	29/09//09 (from 14/07/09)	Report	Maria Higgs 020 8541 7928 Peter Martin, Cabinet Member for Children and Learning / Tim Hall, Cabinet Member for Corporate Services

Downs Gypsy Site, Tupwood Lane, Caterham	To determine whether or not to facilitate the closure of the Downs Gypsy site, in the light of known problems with contamination Part 2	Cabinet	29/09/09	Tandridge DC Gypsy Officer and Housing Service Officer	Report	Hazel Buxton 020 8541 8639 Tim Hall, Cabinet Member for Corporate Services
Learning Disability Services: Social Care for Adults, Commissioning - transfer of responsibilities from Primary Care Trusts to Local Authorities - proposed agreement	To note the outcome of negotiations with NHS Surrey and Surrey and Borders NHS Foundation Trust To agree the terms of the transfer Part 2	Cabinet	29/09/09	CLT, Adults and Community Care Select Committee, Learning Disability Partnership Board	Report	Yvonne Waltham 01737 733971 Michael Gosling, Cabinet Member for Adults and Community Care
Street Lighting PFI Contract Award	To award the contract for the streetlighting PFI Part 2	Cabinet	29/09/09	CLT, Transportation Select Committee	Report	Andrew Forzani 020 8541 9233 lan Lake, Cabinet Member for Transport

Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision)	Cabinet	29/09/09	Local Members	Report	Steve Evans 020 8541 9327 Tim Hall, Cabinet Member for Corporate Services
	Part 2					

<u>2009</u>

Month: October

Review of Secondary School provision including proposals in Spelthorne	To approve a consultation document for the high level School Organisation Proposal for Spelthorne as part of BSF preparations	Cabinet Member for Children and Learning	14/10/09 (from 29/09/09)	Local Committee / Select Committee	BSF Draft Strategy for Change, School Organisation Consultation Paper	Gordon Shirreff 020 8541 9321 Peter Martin, Cabinet Member for Children and Learning
Budget Report	To approve the revenue budget virements. To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.	Relevant Cabinet Member	14/10/09		Report	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Relevant Cabinet Member in consultation with David Hodge, Deputy Leader
Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet Member for Corporate Services	14/10/09	Local Members	Report	Steve Evans 020 8541 9327 Tim Hall, Cabinet Member for Corporate Services

<u>2009</u>

Month: November

Draft 14-19 Strategy and Update on Transition of Learning and Skills Council Functions	To agree the draft 14-19 Strategy for consultation	Cabinet	03/11/09	CLT / Schools and Learning Select Committee (17/09/09, 15/10/09, 28/01/10)	Draft 14-19 Strategy and update on transition of Learning and Skills Council	Frank Offer 020 8541 9507 Peter Martin, Cabinet Member for Children and Learning
Proposed Admissions Criteria for Community and Voluntary Controlled Schools for September 2011	To agree the proposed changes of admissions criteria for consultation as part of the statutory process	Cabinet	03/11/09	Schools and Learning Select Committee (15/10/09)	Report	Anne Macavoy 01483 517689 Peter Martin, Cabinet Member for Children and Learning

Extension of Surrey Highways Partnership contracts	The ShiP contracts both currently end in April 2011, but could be extended to April 2013, which would be the maximum term of the contracts. A decision is required by Cabinet on whether this final 2 year extension is to be granted to the ShiP contracts. Also, Surrey is exploring the possibility of Ringway and Carillion forming a joint venture to deliver Highway Services and Works from April 2010 and a decision is required about whether an extension is to be granted subject to Ringway and Carillion forming the joint venture by April 2010.	Cabinet	03/11/09	Transportation Select Committee	Report	Jason Russell 020 8541 7395 Ian Lake, Cabinet Member for Transport
Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet	03/11/09	Local Members	Report	Steve Evans 020 8541 9327 Tim Hall, Cabinet Member for Corporate Services

Budget Report	To approve the revenue budget virements. To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.	Relevant Cabinet Member	11/11/09	Report	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Relevant Cabinet Member in consultation with David Hodge, Deputy Leader
Targeted Capital Fund: School Kitchens	To note the scope of the programme to deliver improvements in school kitchens and to approve the release of funding	Cabinet Member for Children and Learning	11/11/09	Report	Maria Higgs 020 8541 7928 Peter Martin, Cabinet Member for Children and Learning (in conjunction with Tim Hall, Cabinet Member for Corporate Services)

Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision)	Cabinet Member for Corporate Services	11/11/09	Local Members	Report	Steve Evans 020 8541 9327 Tim Hall, Cabinet Member for
	Part 2					Corporate Services

<u>2009</u>

Month: December

Building Schools for the Future: Surrey's Statement of Readiness to Deliver	To approve the Readiness to Deliver submission, to be submitted to Partnership for Schools as a necessary step to commencing the Building Schools for the Future programme in Surrey	Cabinet	01/12/09	CLT, Local Members, Schools and Learning Select Committee	Secondary School Organisation Proposals for Spelthorne	Gordon Shirreff 020 8541 9321 Peter Martin, Cabinet Member for Children and Learning
Proposed Coordinated Scheme for in- year (casual) Admissions	To agree to consult on the proposed coordinated scheme. This scheme is a new requirement of the 2009 School Admissions Code of Practice	Cabinet	01/12/09	Neighbouring Local Authorities, Diocesan Boards, Admissions Forum, Surrey Schools, Transport Coordination Centre	Report	Anne Macavoy 01483 517689 Peter Martin, Cabinet Member for Children and Learning

Quarterly Budget Report – Q2	To endorse the actions and assumptions being taken by Heads of Service or request further management action to contain financial positions to budget.	Cabinet	01/12/09		Report	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 David Hodge, Deputy Leader
Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet	01/12/09	Local Members	Report	Steve Evans 020 8541 9327 Tim Hall, Cabinet Member for Corporate Services
Budget Report	To approve the revenue budget virements To consider the month end budget report, a forecast of expenditure for the remainder of the year and agree proposed actions and budget adjustments to manage the overall budget.	Relevant Cabinet Member	09/12/09		Report	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Relevant Cabinet Member in consultation with David Hodge, Deputy Leader

Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision)	Cabinet Member for Corporate Services	09/12/09	Local Members	Report	Steve Evans 020 8541 9327 Tim Hall, Cabinet Member for
	Part 2					Corporate Services

CABINET 2009/2010

Name Portfolio

Dr Andrew Povey LEADER

Mr David Hodge DEPUTY LEADER

Mrs Mary Angell CHILDREN AND FAMILIES

Mr Michael Gosling ADULT SOCIAL CARE

Dr Lynne Hack ENVIRONMENT

Mr Tim Hall CORPORATE SERVICES

Mrs Kay Hammond COMMUNITY SAFETY

Mr Ian Lake TRANSPORT

Mr Peter Martin CHILDREN AND LEARNING

Mrs Denise Saliagopoulos COMMUNITY SERVICES